Submission Guidelines

- Abstract submission is open until 16 December, 2024 (Monday), 23:59 (GMT+8) at <u>https://icd2025.org/abstract-submission</u>
- 2. All abstracts must be submitted in English via the online abstract submission system. Submission by post, email, fax or any other means will not be accepted.
- 3. AUTHORS Please provide an accurate email address for the first author. Abstract submission results and abstract-related correspondence will be sent by email to the first author.
- 4. CO-AUTHOR(S) Please type the names and affiliations as you would like them to appear in any publication. Please give the names in full for every co-author.
- 5. ABSTRACT TITLE Please do not use abbreviation in the title.
- 6. The abstract content should include the following headings: PURPOSE, METHODS, RESULTS and CONCLUSIONS. The abstract must not exceed 250 words. Do not include graphs, tables, images or references in the abstract. Do not mention in the abstract the names of any affiliated institutions, academic institutions, hospitals, centers, sponsors, funding bodies, etc., names of any individuals involved in the study, or names of any project or programme related to the study. Otherwise, the abstract will be rejected.
- 7. Define each abbreviation the first time it is used in the abstract by placing what it stands for in parentheses.

- 8. It is the author's responsibility to submit an abstract with correct spelling and grammar. The Scientific Committee, however, reserves the right to edit the abstract if it has spelling and grammatical mistakes.
- Successfully submitted abstracts will be acknowledged with an electronic receipt including an abstract reference number, which shall be quoted in all future correspondence. If you do not receive an acknowledgement within 24 hours after submission, please contact the ICD team, JCCPA by email at <u>abstract@icd2025.org</u>.
- 10. The Scientific Committee recommends that authors submit their abstracts as early as possible in order to avoid a last-minute rush and system congestion.
- 11. Late submission will not be considered.
- 12.Submitted abstracts will be peer-reviewed by the Scientific Committee. The review process is anonymous and confidential, and the decision is final.
- 13. Authors will be notified of the abstract selection results in February 2025.
- 14. The presenting authors for accepted abstracts (oral or poster presentation) shall need to register the conference and settle the registration fee, and physically present the abstracts at the conference.
- 15. The Organizer holds the copyright to all the materials presented at the Conference and may reproduce the materials in any form for distribution.